

# Arizona Children's Executive Committee (ACEC) Meeting Minutes

**Thursday, June 26th 2008**  
**1:00 PM – 3:00 PM**  
**Department of Health Services**  
**150 N. 18<sup>th</sup> Ave.**  
**Phoenix, AZ 85007**

<b>Members Present</b>	Mary Hauk – CPSA	Larry Starks – ADJC
Michele Flatbush – Cenpatico	Laura Henry – DBHS	Steve Tyrrell - AOC
Terri Kang – Magellan	Angie Verburg– DBHS	Jytte Methmann -DBHS
Belia Ybanez – Pascua Yaqui	Bettie Jordan– Parent	Vicki Johnson - MIKID
Mena Shahi – DBHS	Steve Lazere - DBHS	Ron Copeland– DBHS
Christopher Deere– DERS/RSA	Mike Carr- DCYF	Roberta Brown - ADE
Karla Schaff – DBHS	Jennie Lagunas – DBHS	Nitika Singh - DBHS

ITEM	DISCUSSION	FOLLOW –UP ITEMS	PERSON RESPONSIBLE
Welcome/Introductions	Jennie Lagunas welcomed participants and introductions were given.	None	NA
Review of Minutes from 5/22/08 meeting	The draft minutes were approved.	None	
<b>Old Business/Follow-Up</b>			
ACEC Strategic Plan Updates	<p>Updates were made to the Strategic Plan and provided to the Committee members. If any changes are required, please notify Steve Lazere.</p> <p><u>Goal 2, Strategy One, Task 1.2 (Identify opportunities for cross system training)</u></p> <p>Steve proposed changes in the verbiage to reflect that training managers/coordinators were not responsible for identifying training opportunities, but rather the ACEC Membership would be responsible for providing this information to Laura Henry for inclusion in the ACEC Newsletter.</p> <p>A suggestion was made to add a task to addresses potential training gaps by bringing it to the ACEC membership for discussion.</p> <p><u>Goal 2, Strategy One, Task 1.3, ( Establishment of training plan by training representatives)</u></p> <p>Steve proposed that this task be eliminated as training opportunities will be listed in the ACEC Newsletter.</p>	Task will be added to the Strategic Plan	Steve Lazere

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	<p><u>Goals 2, Strategy 1, Task 1.4 (Increase technical assistance to CFT's)</u></p> <p>Mike Carr reported that Bob Crouse solicited feedback from CFT coaches as to their technical assistance needs. These needs substance abuse, youth in gangs, improving crisis training, autism, etc.</p> <p><u>Goal 2, Strategy 2, Task 2.1 (Develop a process/protocol for case review)</u></p> <p>The Barrier Identification/Resolution flowchart was discussed and changes were suggested.</p> <p><u>Goal 2, Strategy 2, Task 2.2 (Use case study approach to identify opportunities for system improvements)</u></p> <p>Mike Carr reported that Cenpatico will be the pilot for the case study Process. Cases are currently being reviewed and a report update will be provided in August.</p> <p><u>Goal 3, Strategy 1, Task 1.1 and Task 3.1 ( Design and implement curriculum for educating the school system about CFT's and educating behavioral health system about the educational process)</u></p> <p>Jytte reported that Training Subcommittee is focusing on the curriculum for the education system as well as educating people in the behavioral health system about the school system.</p> <p><u>Goal 3, Strategy 2, Task 2.1 ( Design and implement a curriculum targeted at educating families) and Task 2.2 ( Roll out the training)</u></p> <p>Vicki Johnson reported that video conference training on special education, IEP's and 504 plans with a consultant answering questions. Presentations have been done in English and Spanish and more will be done in August when school resumes.</p> <p>Task 2.1 and 2.2 have been completed. No further updates will be reported out at this time. unless Vicki determines it necessary</p>	<p>Further discussion at July meeting as to role of the Clinical Subcommittee as it relates to the Goal 2</p> <p>Update the flowchart</p> <p>Update the Strategic Plan to reflect Task 2.1/2.2 completed</p>	<p>ACEC Membership/Clinical Subcommittee</p> <p>Michele Flatbush/Clinical Subcommittee</p> <p>Steve Lazere</p>
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Newsletter	<p>Laura Henry provided a draft of the ACEC Newsletter that would be posted to the ADHS/DBHS website which includes different links (such as ACEC membership, training opportunities), Strategic Plan, quarterly newsletter, monthly minutes, information for the Subcommittees, etc. Please forward any comments or suggestions to Laura.</p> <p>Laura asked for feedback as to how the committee members distributed the newsletter and any comments about the newsletter from people outside the committee. If committee members receive any feedback on the newsletter please forward these comments to Laura.</p> <p>It was recommended that some sort of tracking or counter be inserted to determine how many people visit the web page.</p> <p>The next edition will be out in September. Next month Laura will be asking for information on trainings and which Subcommittee wants to be highlighted.</p>		
Executive Order 2008-01	Jennie Lagunas reported that she will be providing a first progress report to the Governor's office by the end of this month. The final report will go to the Governor in September. Additional updates will be provided in the interim.		
<b>New Business</b>			
	There was no new business items introduced.		
<b>Other Updates</b>			
<b>State Infrastructure Grant/Substance Abuse Coordination Grant (SIG/SAC) Updates</b>	<p>Nitika Singh reported on the activities surrounding the MyFest Festival which was held in June in Tempe and was attended by more than 1200 people attended. A video presentation of the Festival was recently presented at the Family Involvement Center The youth are planning ahead for next year's festival.</p> <p>DBHS is hosting an adolescent substance abuse conference on September 11th and 12th. Dr. Wesley Clark from SAMSHA will be the keynote speaker along with Dr. Wilson.</p> <p>The SIG site visit took place June 2<sup>nd</sup> and 3<sup>rd</sup>. The report has not been finalized, but the feedback was positive. Nitika thanked system partners and the RBHA Children's leads for their help.</p>		
<b>Best Practices Advisory Committee</b>	No update		

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<b>JK Settlement/Children's System of Care</b>	Angie Verburg provided an overview of the State System of Care (SOC) Plan. If you'd like a copy of the SOC Plan, please notify Steve Lazere.		
<b>Subcommittee Updates</b>			
<b>Clinical Subcommittee</b>	Please see the ACEC Strategic Plan update.		
<b>Family Involvement Subcommittee</b>	The Subcommittee did not meet this month.		
<b>Adolescent Substance Abuse Subcommittee</b>	<p>Nitika Singh reported on the most recent meeting of the Subcommittee which took place on June 17<sup>th</sup>. The workgroup that was established to identify goals for this Subcommittee presented their work plan which was approved by the Subcommittee members.</p> <p>Copies of the draft work plan were distributed to the ACEC membership for their feedback. Karla Schaff indicated that the work plan is focused on assessment, funding and education/training. Various issues were discussed including changes to the Goal 2 statement. The work plan will be sent out electronically and suggestions or ideas regarding the work plan should be sent to Nitika at <a href="mailto:singhn@azdhs.gov">singhn@azdhs.gov</a></p> <p>The results of the work plan will be included in the Strategic Plan</p>	Comments will be incorporated and an updated work plan will be introduced at the July meeting	Nitika/ Substance Abuse Subcommittee Workgroup
<b>Training Subcommittee</b>	Please see the ACEC Strategic Plan Update.		
<b>RBHA and Other Agency Updates</b>			
<b>Magellan</b>	Terri Kang reported that the Magellan has been working on their System of Care Plan. Magellan has hired a Children's Chief. Her name is Shawn Seale and she will be starting in mid-July.		
<b>CPSA</b>	Mary Hauk reported that CPSA is working on their System of Care Plan. In August a cross training summit (full day training) involving Pima County Juvenile Court, CPS and behavioral health will take place. The summit is designed for new staff to understand how each system works and their mandates. The training will involve an activity on how to collaborate within CFT's. Mary announced that her last day at CPSA is July 9 <sup>th</sup> . Maria Richards will be joining this committee. A replacement for Mary has not yet been named.		
<b>Cenpatico</b>	Michele Flatbush reported that White Bison and Functional Behavioral Analysis training is coming up and there may be space available for		

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	system partners. Fidelity audits around evidence based practices are coming up.		
<b>NARBHA</b>	Maureen Rehak reported that NARBHA has been working on the System of Care plan.		
<b>Pascua Yaqui</b>	Belina reported that the System of Care plan has been submitted to DBHS.		
<b>DDD</b>	No update.		
<b>ADJC</b>	Larry Starks reported that the budget cuts have affected ADJC. Trying to improve the transitioning of youth back into the community to reduce recidivism. The number of children entering juvenile corrections is increasing, but youth will not be released into the community unless they are ready. Working on a virtual office plan for parole officers. Recently provided an overview for the Office Of Interagency Services at DBHS.		
<b>ADE</b>	Roberta Brown reported that the National School Mental Health Conference is being held in Phoenix September 25 <sup>th</sup> and 26 <sup>th</sup> . If you'd like more information on the conference, please contact Roberta at <a href="mailto:roberta.brown@azed.gov">roberta.brown@azed.gov</a>		
<b>AOC</b>	Steve Tyrrell reported that Rudy Mayfield is retiring. No replacement has been hired yet. The Legislature is proposing an additional 5 million dollars in budget cuts for juvenile justice services. Steve discussed the potential implication of these cuts.		
<b>DCYF</b>	Mike Carr reported that DCYF is uncertain of the budget implications, but prevention services such as Healthy Families and Families FIRST are expecting some cuts. It appears that CPS will not experience cuts. CPS is working on tracking the number of adults and children who need and are receiving substance abuse treatment		
<b>DERS/RSA</b>	Chris Deere provided a brief overview of how RSA works with youth and		

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	adults. RSA works with youth age 14 and older and adults who are disabled with the goal of achieving work. RSA has collaborative agreements with various agencies such as Maricopa County Juvenile Probation, Pima County and CPS. RSA will be experiencing budgets cuts probably in the Independent Living program.		
Adjourn	Next meeting July 24 <sup>th</sup> at Cenpatico.		